

Expression of Interest – Intern, Client Service Analyst (2 Year Term)

N 19/03 NT

Intern placements are available to Northern graduates. A northern graduate is an individual who has graduated with a diploma or degree from a designated post-secondary institution within a 24 month period prior to applying to the Internship Program or will complete all academic requirements for his/her program within 6 months of applying to the Internship Program. Applications to any intern job posting will only be accepted if you are registered to the Internship Program. For more information on the updated Internship Program including eligibility criteria, please visit www.gnwtjobs.ca/interns.

The Workers' Safety and Compensation Commission's vision is to eliminate workplace diseases and injuries. Our mission is to promote workplace health and safety while providing no fault insurance to employers and care for injured workers. Our values are respect, engagement, integrity, openness, cultural safety, excellence and stewardship in the workplace.

The Intern, Client Service Analyst provides a point of contact for WSCC employees to receive basic infrastructure support and maintenance within the WSCC's Local Area Network (LAN) and Wide Area Network (WAN) environment. Support is provided in accordance to WSCC Information Services (IS) policies and procedures. All data processing and information systems of the WSCC are accessed through the LAN and WAN. These systems are critical in delivering WSCC responsibilities under the *Workers' Compensation Acts*. The Intern ensures all WSCC employees have continual access to the technical support for their workstations, shared resources and the software they require to do their jobs in an efficient and effective manner.

We require completion of a Diploma in Computer Science or Information Systems, and some related experience in the IT industry. Microsoft Certifications would be an asset.

The salary for this position ranges from \$32.28 to \$38.54 hourly (\$62,946 to \$75,153 yearly), plus a yearly Northern Allowance of \$3,450.

A satisfactory criminal records check is required for this position.

Closing date: January 17, 2019 (MST)

If this sounds like a good fit for you, please forward your resume quoting competition to:

Email: careers@wscclnt.ca

You must clearly identify your eligibility to receive priority consideration under the Affirmative Action Policy.

The WSCC is an inclusive workplace. If you have a disability and require support or accommodation during the hiring process, we encourage you to identify your needs when we contact you for an interview.

The ability to communicate in an official language of the Northwest Territories, in addition to English, is an asset.

safety & care